

LAKE TEKAPO PROMOTIONS & BUSINESS ASSN INC.
Minutes - Confirmed

Present: Ana, Ann-Maree, Annie, Brooke, Adria

Apologies: Mie

Previous minutes Accepted. Ann-Maree Moved, Brooke seconded

Matters Arising from the previous minutes: Ann-Maree nominated Brooke for Vice Chair, Seconded by Ana

Inwards Correspondence:

- Tekapo Scene - committee to advise status - see email from Raewyn.
- Ann-Maree filed 2019 Financial Statements with Companies Office but 2018 overdue

Outwards Correspondence:

Financial Report from Ana

Some outstanding invoices from Tekapo Scene - Ana to forward to Ann-Maree to chase up.

Invoices presented and approved for payment to Kerryn StarBaker, Cloake Creative, Corporate Print, Compass Finances, Allprint - all approved by committee

New process in place, all invoices must be ratified at the Committee meeting prior to being paid. This is for transparency for all involved.

Action	Responsible	Status	Due Date
Funding Application	Ann-Maree	Request Submitted awaiting outcome from MDC	Mid Feb 2020
Tekapo Scene	Committee	Still under review.	Ongoing
Companies Office 2018 Filing overdue	Ann-Maree	Underway	31/1/2020
First Public Members	Committee	Underway	3 March 2020

Chase outstanding \$\$ from Tekapo Scene	Ann-Maree	Awaiting info from Ana	Ongoing
Change TPBA meetings to a Tuesday	Ann-Maree	Completed	Immediately
Confirm dates Sawdon Walk closed	Annie	Underway	Prior to next map reprints
Seeking sponsorship	Ann-Maree	Underway	Ongoing

Map Sub Committee Report:

- Further changes for map are; Peninsular Walkway is closed from 1st October to 30 November

Tekapo Scene Sub Committee Report:

- The continuation of the Tekapo Scene is still under review. Suggestions for a less costly format as a way forward are welcome. Viable options presented to the community via the committee - laketekapopromotions@gmail.com

Website Sub Committee Report:

- On hold until the off season due to time restrictions

Social Media Sub Committee Report:

- n/a

Our Tekapo Sub Committee Report:

- n/a

General Business:

- The Committee has decided to 'park' the Tekapo Scene for now until a more cost effective model can be agreed upon. The feeling is that the \$10,000 annually that it costs (after advertising income) would serve the members better on updating the website. Keeping our options open and looking for a less costly option. Email suggestions to laketekapopromotions@gmail.com
- First Members meeting Tuesday 3rd March 2020 at 5.30pm
- Adria resigned from Committee, we are sorry to see him go. He will help if required in the future.

Next Committee meeting: 25 February 2020

Meeting closed: 8.20pm

Signed: Ann-Maree Grant, Chairman

Signed: Brooke Gardiner, Vice Chair