

TEKAPO PROMOTIONS & BUSINESS ASSN INC.
Meeting held 8 April 2025 at 9am, Godley Meeting Room

Present: Alex Gualter, Prue Blake, Jessie Frewan, Emily Murray, Jenny Koberstein, Hollie Morton

Apologies: Tanya Izard,

Meeting opened: 9.14am

Wifi in meeting room: Godley Test, Password: Godley2025!

Matters Arising from the previous minutes:

- Fire Brigade donation - Prue to message Craig re payment of donation.
- Winter Festival - School window decorations - Tanya has been in touch with school and they are very keen to be involved.
- Wild Tekapo and Bri with Sy want to join TPBA - Hollie and Jenny to meet to update current member list.

Minutes from the previous meeting 26 Feb 2025 - Approved Hollie, , seconded Prue

Inwards Correspondence:

- Tekapo Adventures has paid \$150 membership - so they could be included in the last EDM
- Sang from Astro Tekapo would like a recommendation for an accountant - HC PARTNERS Timaru
- Penny Wilson Breathe Tekapo funding application - for \$1,000, we do have a limit of \$500 so we are happy to support them for this amount.

Outwards Correspondence:

- No outward correspondence

Financial Report

- Note from Jenny that Tekapo Wellness carried over a profit from the previous financial year that covers the loss that shows in the current financial year. So all accounted for regardless of how the balance sheet looks.

Balance Sheet

Tekapo Promotions and Business Association Inc.
As at 31 Mar 2025

Account	31-Mar-25	Notes:
Assets		
Bank		
Tekapo Promotion & Business Ass	3,583.23	
TPBA - Savings	12,946.34	
Total Bank	16,529.57	
Current Assets		
Prepayments	0.00	
Total Current Assets	0.00	
Total Assets	16,529.57	
Liabilities		
Current Liabilities		
Accounts Payable	700.00	Mountain Cr
Funds held on account for Events	3,188.00	
Total Current Liabilities	3,888.00	
Total Liabilities	3,888.00	
Net Assets	12,641.57	
Equity		
Current Year Earnings	(17,165.69)	Current P&L
Retained Earnings	29,807.26	
Total Equity	12,641.57	Surplus func
	0.00	

Profit and Loss
Tekapo Promotions and Business Association Inc.
For the Period ended 31 Mar 2025

Feb & Mar 2025 - COMBINED				YTD 01 Apr 2024 - 31 Mar 2025		
Account	Tekapo Wellness	Promotions	Total	Tekapo Wellness	Promotions	Total
Trading Income						
Interest Income	0	14	14	0	272	272
Other Revenue	0	0	0	0	0	0
Sales of maps	0	465	465	0	2,179	2,179
Sponsorship Received	0	0	0	5,000		5,000
Subs / Membership fees	0	0	0	0	11,940	11,940
Ticket Sales - Event	0	0	0	10,504		10,504
Total Trading Income	0	479	479	15,504	14,392	29,896
Gross Profit	0	479	479	15,504	14,392	29,896
Other Income						
Grants received	0	0	0	17,500	0	17,500
Total Other Income	0	0	0	17,500	0	17,500
Operating Expenses						
Administration contractor	0	1,400	1,400	0	9,345	9,345
Advertising. Promotion. We	0	0	0	9,913	490	10,403
Christmas shopping / funct	0	0	0	0	1,059	1,059
Donation	0	420	420	0	420	420
Entertainment	0	0	0	0	121	121
Event Management	0	0	0	11,500	0	11,500
General Expenses	0	0	0	2		2
Insurance	0	0	0	2,331		2,331
MAPS - printing and design	0	0	0	0	3,328	3,328
Speaker Fee	0	0	0	24,017	0	24,017
Sponsorship	0	0	0	0	575	575
Subscriptions	0	164	164	0	1,021	1,021
Tekapo Markets	0	0	0	0	0	0
Venue Hire	0	0	0	440		440
Total Operating Expenses	0.00	1,983.88	1,983.88	48,202.81	16,358.63	64,561.44
Net Profit	0	-1,505	-1,505	-15,198.81	-1,967	-17,166

Notes on Profit & Loss for Feb & Mar 2025

Income:

Promotions interest & sale of maps

Expenses:

Administration fees x 2-months, Fire Bigrade donation, xero subscription Feb & Mar bills

Profit & Loss

Loss of \$17,166 mainly due to Wellness group crossing over 2 financial years but refer to their P&L for cross over of financial years as spent all that was earned
 Loss for TPBA is \$1,967 mainly due to maps sales not covering the printing/design costs but we have funds to cover us

Bills paid in March paid:

Mountain House Creative	\$700
Xero subscriptions	\$81.94
Tekapo Fire Brigade	\$420.00
All pre-approved by committee	\$1,202

To be paid in April 25

Mountain House Creative	\$700
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Community Board Update

- Elections are this year, everyone is resigning. Does anyone know of potential candidates to join?

General Business:

- We have approved that the administration role continue for another year and Hollie is happy to stay in the role and be paid monthly. \$700/month to Mountain House Creative. Approved: Alex Seconded: Jessie
- 25/26 Membership invoices are to be sent and paid by May 20th
- EDM membership specific - to be sent out next week by Hollie to check listing etc.
- Mackenzie Helicopters propose to host a business meeting at the Hangar in May. Hollie to approach Tekapo Adventures and Explore Cass Valley to speak also.
- Minutes approved via WhatsApp going forward Hollie to send them out a week post meeting for approval so they can then be uploaded to avoid delays.
- Prue to look at the legislation and have recommendations for the new constitution at the next meeting.
- Jenny - the Winter Festival is designed to create an event for the whole community, not solely a Tekapo Springs event. Could it be run under the TBPA banner going forward from 2026 onwards? This would give it a degree of separation from Tekapo Springs and also be of benefit to TBPA. Tekapo Springs to come to chat with us at a meeting to discuss what is involved. Date to be confirmed.

- Confirm AGM date - Morning Tea on Wednesday 20th August 2025, Downstairs Godley Hotel.

Next meeting: Tuesday 13th May 8.30am, Upstairs Godley Meeting Room

Meeting closed: 10.20am

Signed: Prue Blake, Chairwoman