

LAKE TEKAPO PROMOTIONS & BUSINESS ASSN INC.

Meeting held Lake Tekapo Community Meeting Rooms, 8 August 2023 at 5:30pm

Present: Hollie Woodhouse, Ann-Maree Grant, Julie Macdonald, pure Blake, Tanya Izard,

Meeting opened: 5.36pm

Apologies: nil

Matters Arising from the previous minutes:

- Date change to accommodate the newsletter change the TPBA meeting to the last Tuesday of the month. Meeting dates for the next 12 months will be added [here](#)
- Ann-Maree is standing down. Pure and Jenny are not
- There is a new tab on the website for itineraries. The history info sits under explore compendiums.

Inwards Correspondence:

- Rosemary Brown, Wilma and Shaz are apologies for the AGM
- The Doctor's Retreat - Annie O'Sullivan - has joined TPBA tailor made backpackers have also paid. Hollie updated on online listing, digital map, and compendium.

Outwards Correspondence:

- x

Financial Report

Total income for July \$176.74 interest and sales of maps.

Profit and Loss

Tekapo Promotions and Business
Association Inc.

For the month ended 31 July 2023

| <u>Account</u> | <u>Jul 2023 Year to date</u> | | <u>Reasons for Month</u> |
|---------------------------------|------------------------------|-----------------|--|
| Trading Income | | | |
| Interest Income | 22.56 | 80.48 | Interest earned on investment and trading accounts |
| Sales of maps | 154.18 | 705.49 | Sale of maps to 4 businesses |
| Subs / Membership fees | 0.00 | 6,560.00 | |
| Total Trading Income | 176.74 | 7,345.97 | |
| Gross Profit | | | |
| | 176.74 | 7,345.97 | |
| Operating Expenses | | | |
| Advertising. Promotion. Website | 945.30 | 1,284.55 | Website hosing & design work for town map, pull up banner & town centre sign |
| MAPS - printing and design | 0.00 | 3,349.95 | |
| Subscriptions | 72.10 | 288.40 | Xero subscription |
| Tekapo Markets | 0.00 | 452.90 | |
| Total Operating Expenses | 1,017.40 | 5,375.80 | |
| Net Profit | | | |
| | (840.66) | 1,970.17 | |

Payments to make or been paid in August 2024:

| | |
|--|------|
| Binns Property to refund extra payment | 140 |
| Xero Subscription direct debit | 72.1 |
| Fairlie Accessible - advertise AGM | 18 |
| any other bills to pay? | |

230.1

Membership List updated x 70 busineeases/individual memberships - \$50 still to be paid by Bespoke for 2nd listing Doctors Retreat

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- Jenny has refunded Binns from double payment.
- YTD small profit. \$19763 in the bank
- No accounts payable outstanding

Prue moves that the financials be accepted, seconded by Emily.

Community Board Update

- Julie has resigned as community development officer. The vacancy will be advertised this week in the Fairlie accessible and all FB pages. Julie still giving away warm clothes. Heartlands have applied for funding to help people with winter heating costs. Some community members have received a one off \$200 grant to help pay their power bills.
- Three events coming up all supported by Creative NZ, **Julie email me the dates and details of the functions please** Community can take books - doesn't need to be an 'exchange' situation. Community development have received a grant of \$4000 towards the fruit tree project. There are going to be English classes starting tonight. Hosting

medical students to show them how rural and isolated communities struggle to get medical assistance. The 'Blokies' books at the community center are not moving so Julie has a plan to disperse them on Father's Day. Julie will remain on the committee as a non member which is great news.

General Business:

- Prue attended a meeting in Timaru regarding changes to the Act around the legislation to do with Corporated societies. Need to reregister from October to apply to the new Act. Committee members become officers under the new act. The new act is 2.5 years away, the constitution will need to be rewritten.
- Monster Food Truck - approach to see if they would like to be members?
- 25 Degrees keen to be a member. Need a quote to approve first.
- Penny Wilson wellness festival. Penny has applied for \$1000 which the committee has agreed on. Her budget is \$108,000. She has received regional events funding of around \$20000 to get started. Prue is proposing that we as TPBA hold the funds so penny doesn't have to incorporate another society, it would be coded separately in Xero. The committee will have criteria around such projects which will enable projects to operate under an umbrella organization. Prue will chat to Chris sScrase
- regarding our liability if an event such as this ran at a loss.
- Discussion about potential new members. Alex to follow up on Jess from sweet shop and Boyu from Chinese star gazing in regional park. Prue to follow up on Haka tours, Better Batter and Monster Burger Truck. Also Prue to get information from Joseph Pooley.
- Discussion about increasing fees going forward to give more support to those wanting to run events to bring more people to our area.
- Secretarial role going forward will be shared by Tanya and Ems. Moved by Prue, seconded by Jenny.
- Meeting closed at 6.40pm

Next meeting: Tuesday 29 August 2023

Meeting closed:

Signed: Prue Blake, Chairwoman

Signed: Hollie Woodhouse, vice Chairwoman